



in samenwerking met



[www.fransconversatie.nl](http://www.fransconversatie.nl)

[www.fransinfrankrijk.com](http://www.fransinfrankrijk.com)

[www.taaldolfijn.nl](http://www.taaldolfijn.nl)

#### GENERAL TERMS OF SALE

CAVILAM - Alliance Française

1, Avenue des Célestins - CS 72678 - 03206 VICHY Cedex - France

Phone: +33 (0)4 70 30 83 83 - Fax: +33 (0)4 70 30 83 84 - Emergency phone: +33 (0)6 82 82 70 83

Email: [info@cavilam.com](mailto:info@cavilam.com) - Websites: [www.cavilam.com](http://www.cavilam.com) et [www.leplaisirdapprendre.com](http://www.leplaisirdapprendre.com)

IBAN : FR76 1871 5002 0008 0024 9232 010

BIC : CEPAFRPP871

Bank : CAISSE D'EPARGNE D'AUVERGNE ET DU LIMOUSIN

a paid invoice,

a certificate of enrolment including the dates of the course,

an accommodation certificate giving details of the chosen accommodation.

Cancellation 1 week or more before the start of the course: 85 €.

Cancellation less than 1 week before the start of the course: 85 € + cost of one week of training

Cancellation after the course start date or during the course: full course and registration fees

#### ENROLMENT

To enroll, you must

- Be 16 years old on the date of the beginning of the course.
- Send the completed enrolment form, accompanied by the payment of the course and registration fees.

CAVILAM - Alliance Française declines all responsibility for minors between 16 and 18 years old. A parental authorisation, duly completed and signed, as well as proof



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of insurance taken out by the parents for the duration of the stay, must be returned with the enrolment form.

Minors aged 16 to 18 are systematically accommodated in a host family, on a half-board basis. Lunch can be taken at the university restaurant.

Enrolment fees for all courses: 85 €.

#### PAYMENT OF COURSES

The course and enrolment fees are due at the time of enrolment, in one instalment.

Payment in Euros should be made to the account of CAVILAM - Alliance Française:

Eco sociale Allier PDD - 63 rue Montlosier - F-63961 CLERMONT-FERRAND CEDEX 9

Or by credit card: VISA, JCB, MASTERCARD or AMERICAN EXPRESS

Bank charges are to be paid by the student.

Online enrolment [www.cavilam.com](http://www.cavilam.com) - Secure payment

#### CONFIRMATION

A certificate of enrolment and a certificate of accommodation will be sent to the student by return e-mail or post once payment has been made.

Upon receipt of full payment of the course and registration fees, we will send the student:

These documents are necessary to apply for a visa at the French Consulate.

#### STUDENT CARD

The student card, member of CAVILAM - Alliance Française, is given to the student on arrival.



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### ARRIVAL AND DEPARTURE

Regardless of the chosen accommodation option, the arrival should be on the Sunday afternoon before the course starts, and the departure on the Saturday morning

following the end of the course.

It is recommended that students communicate their arrival and departure dates and times as soon as possible, and at the latest 1 week before prior to arrival

In case of difficulties, please call the emergency number: +33 (0)6 82 82 70 83.

### INSURANCE

Each student is responsible for taking out his or her own insurance in accordance with the legislation of his or her country, covering illness, loss of money, valuables

or luggage, theft, interruption of the course for personal or health reasons, and civil liability.

### CANCELLATION

In the event of cancellation of the course by the student, the following fees will be charged:

CAVILAM - Alliance Française reserves the right to cancel courses that do not have a sufficient number of registrations. In this case, the total amount paid will be refunded.

### INTERRUPTION/ABSENCE

In case of interruption or early departure, the course fee will not be refunded.

No refunds, compensation or deferrals will be given for any course, hour, day or part of a course not attended by the student.



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### INTERNAL REGULATIONS

If the student's behaviour is of such a nature as to be detrimental to the smooth running of the services (courses, accommodation, leisure activities) or to the

reputation of CAVILAM - Alliance Française, he or she will be excluded immediately, without notice or reimbursement.

### IMAGE RIGHTS

Unless otherwise stated by the participant at the time of registration, CAVILAM - Alliance Française may take photos or videos of students and use them in its information and communication documents.

### CLAIMS

The student must send a detailed letter to CAVILAM - Alliance Française which undertakes to study any complaint carefully. In the event of a dispute between the parties, the dispute, depending on its qualification, will be judged by the jurisdiction of the Tribunal d'Instance de Vichy or the Tribunal de Grande Instance de Cusset, on which CAVILAM - Alliance Française depends.

The prices mentioned are valid from 1st January to 31st December 2022. Enrolment in one of our courses implies acceptance of our terms and conditions of enrolment.

Courses are not held on the following public holidays.

This does not give right to any refund, compensation or postponement